OpenLP 102 for Windows 10/11 Users

Don't BLOW it up!
Here's a quick checkout to help get a Good start on OpenLP setup

Quick Checkout of OpenLP Setup

Before Starting "OpenLP" Check the following:
(1) Check the Overhead Projector PC wiring to over head projector.
(2) Right-click on the PC desktop screen and Left-click on "Display Settings".
(3) Set "Display Settings" for Multiple Displays [Extended]. Set Display resolution of second display for widescreen 16/9 aspect ratio 2K in size [1920 x 1080 pixels is recommended].

When I start OpenLP, the Anchor of Grace logo appears. First time execution of OpenLP may take a few moments as the software tries to located the overhead projector/screen to.

The logo for your church/organization can be a 500x500 pixels png image, which is inserted on a black or white background with Libre Impress. Then exported as jpg image for the Libraray of images in OpenLP.
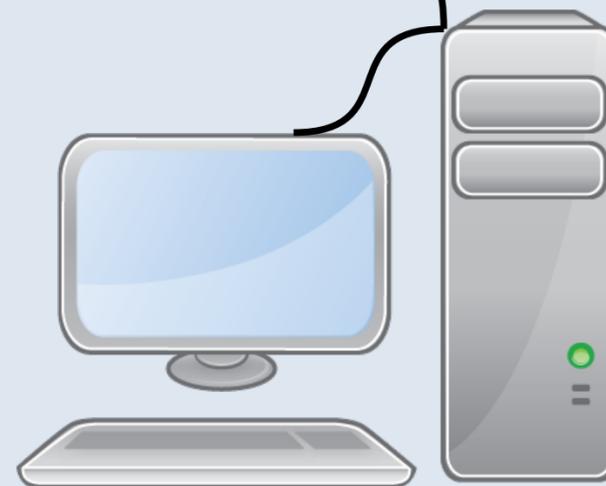
Checkout OpenLP Setup

Overhead
Projector

Overhead
Projector
PC
(Window 11/10)

Setup Views At Start

When OpenLP first starts, you may notice that different views are needed during Service development and actual Service presentation:

(1) "View, Layout Presets, **Show all**"

(2) Hot Keys to toggle on/off views are:
Library – F8, Projector Controller – F6,
Service – F9, Themes – F10,
Preview – F11, and Live – F12

(3) Suggested Views for a previously prepared
Service is shown:
Library – F8 toggled on,
Live – F12 toggled on,
Service – F9 toggled on, **and all other views toggled off**
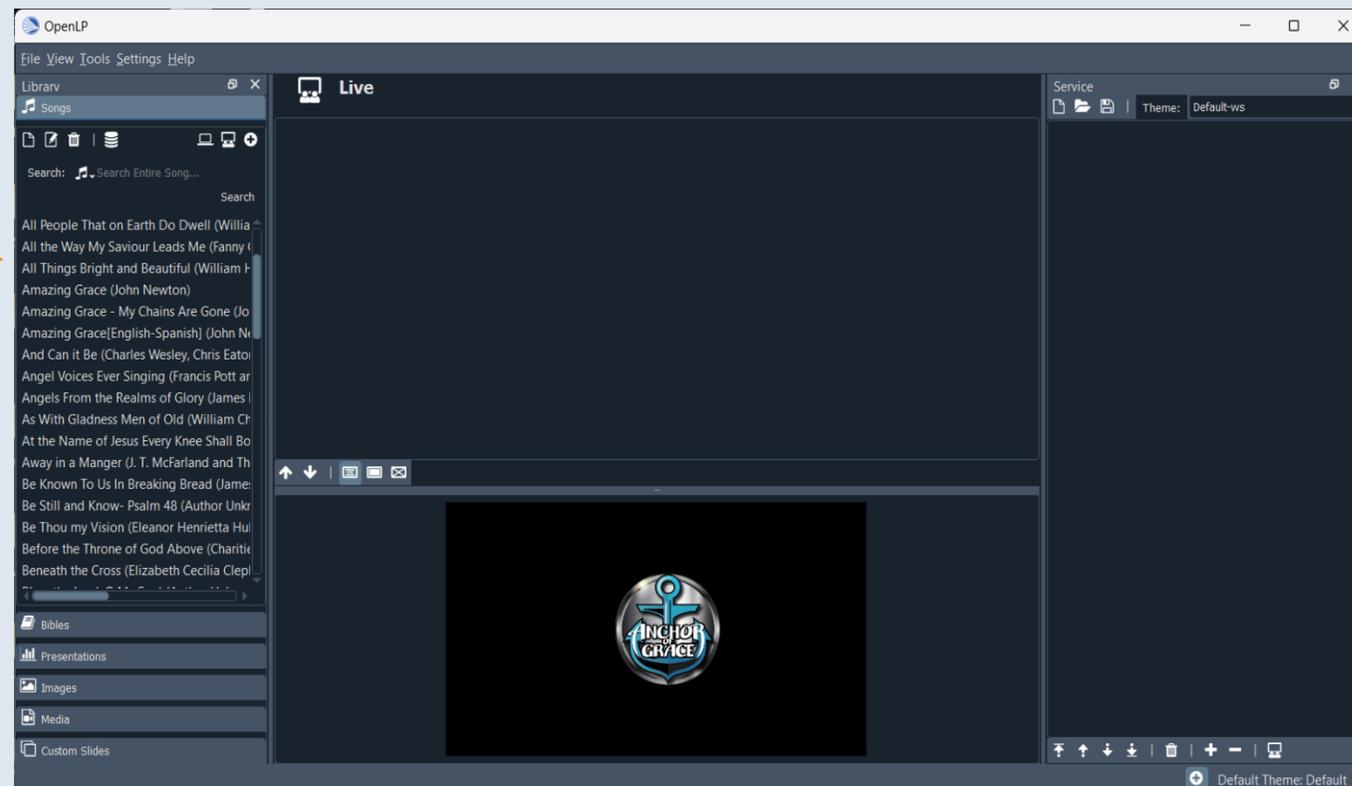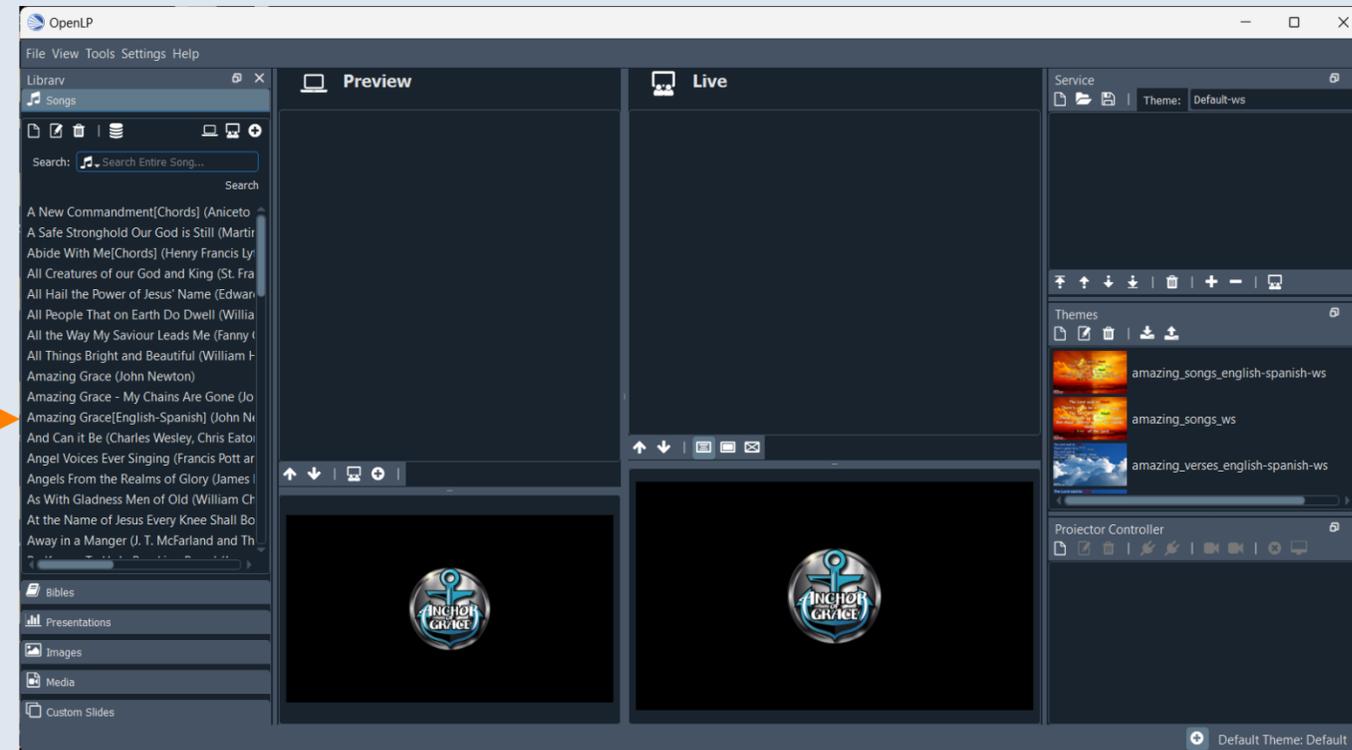
Checkout for OpenLP General

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "General"
Suggested first time settings are shown for:

  (1) **Application Startup**

  (2) **Logo** (logo for your organization selected)

  (3) **CCLI** Details (for your organization)

  (4) **UI Settings**

Checkout for OpenLP <u>Service</u>

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Servicel"
Suggested first time settings are shown for:

   (1) **Default Service Name**

   (2) **Slide Controller**

   (3) **Service Item Wrapping**

   (4) **Service Editing**

Checkout for OpenLP Advanced

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Advanced"
Suggested first time settings are shown for:

    (1) **Display Workarounds**
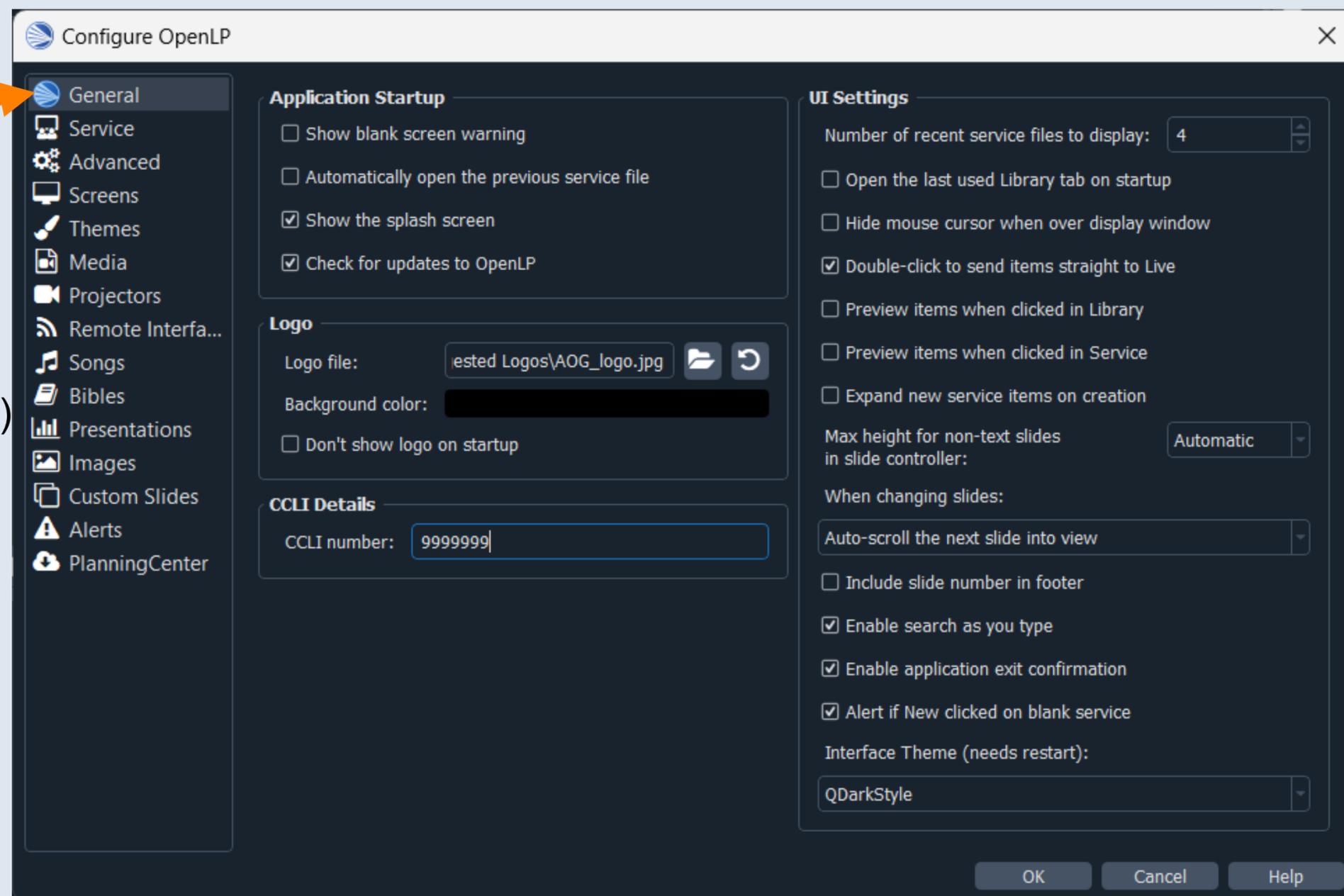
    (2) **Proxy Server Settings**

Checkout for OpenLP Screens

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Screens"
Suggested first time settings are shown for:

(1) Click "**Identify Screens**"
to identify PC and overhead screens

(2) **Screen 1 or 2 –** "√" (check) "Use this screen
as a display" to identify "Overhead" screen.
Note: Click each screen and ensure pixel
Geometry is set to width 1920 and
height 1080 pixels, 16/9 aspect ratio
for FHD 2K widescreen displays

(3) **Generic screen settings** (suggest this
be "√" (checked) to be able to run OpenLP
without overhead screen during setup)

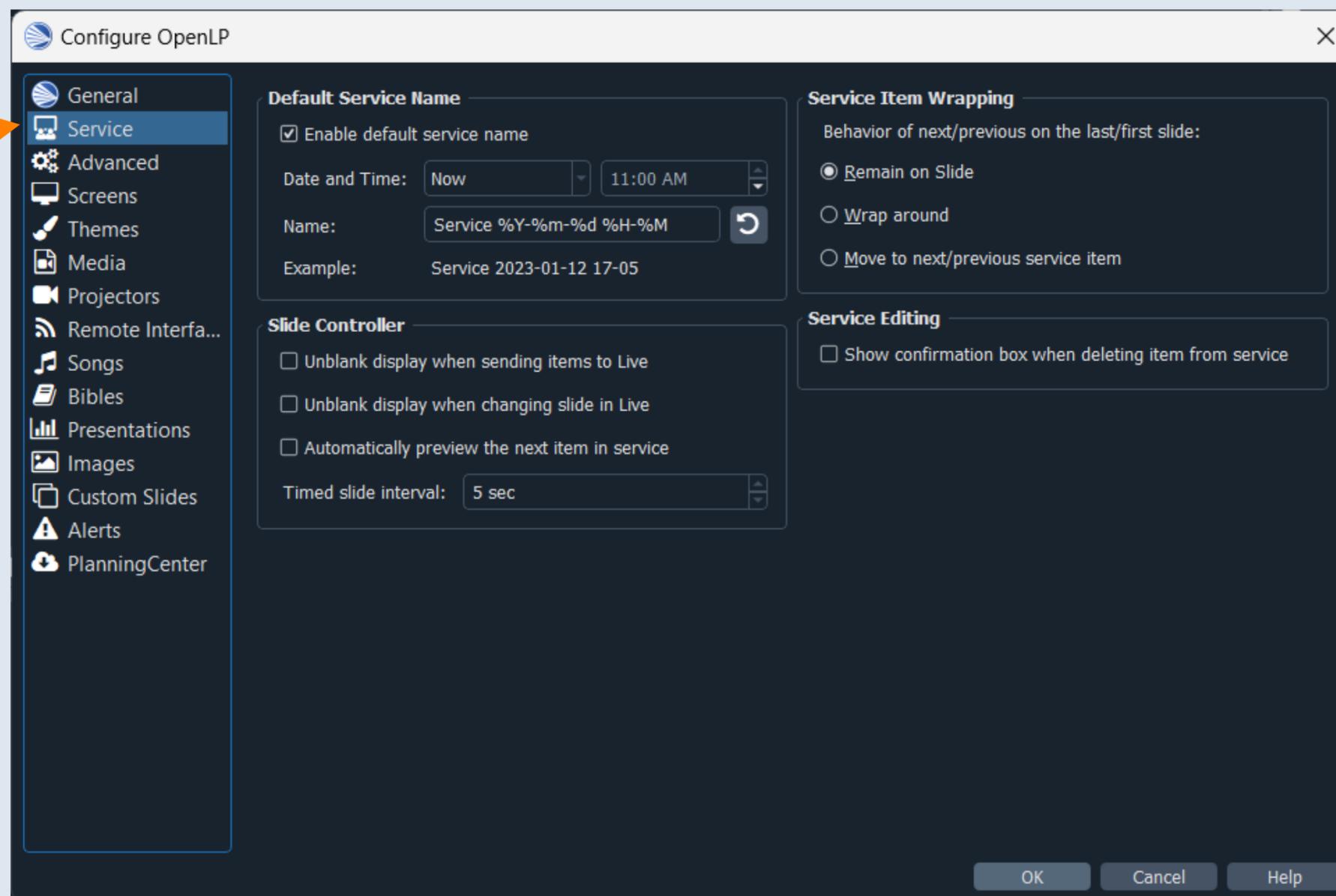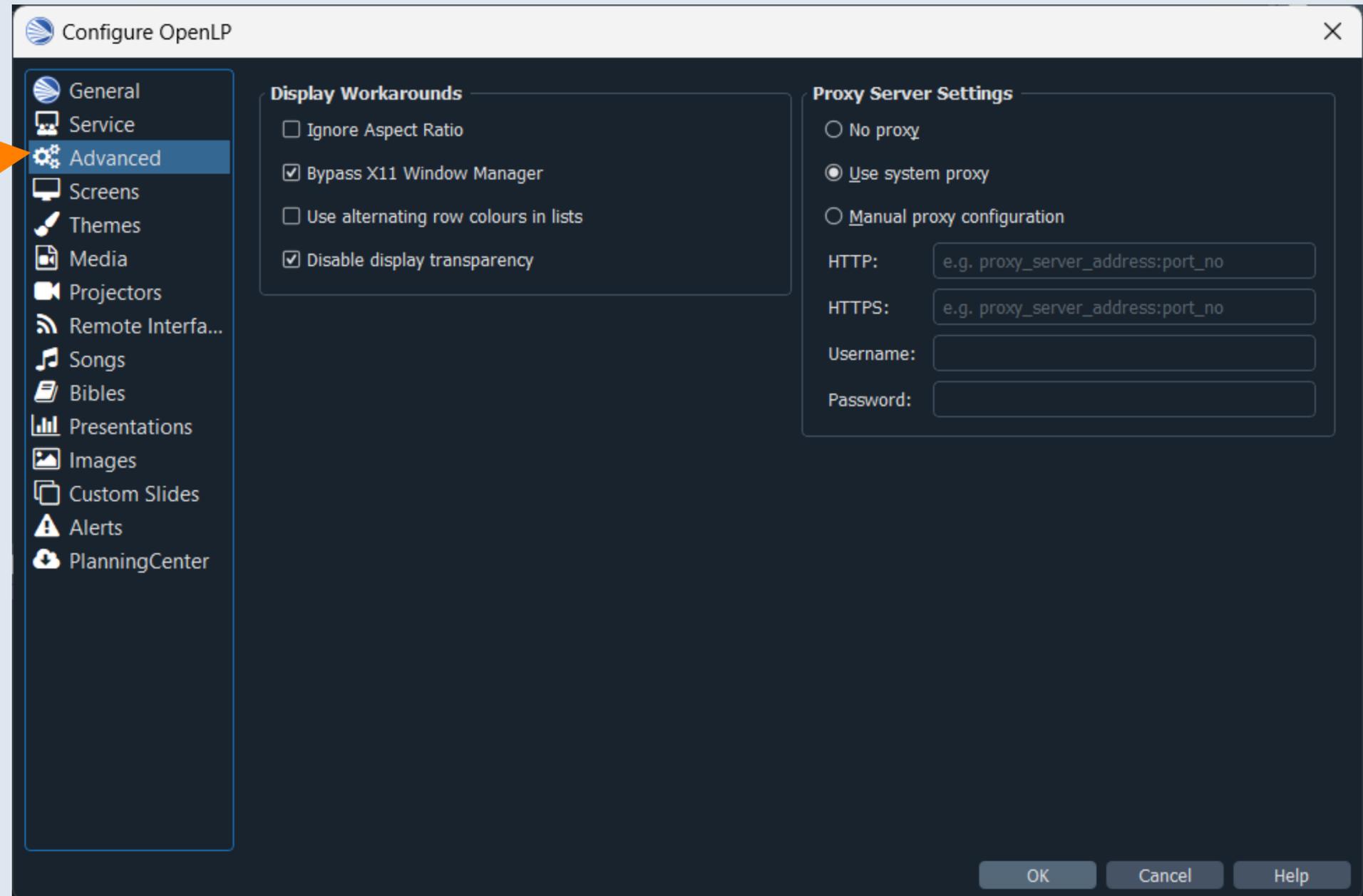# Checkout for OpenLP <u>Themes</u>

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Themes"
Suggested first time settings are shown for:

   (1) **Global Theme** (Select desired default)

   (2) **Universal Settings**

   (3) **Theme Level** (Song Level recommended)

Configure OpenLP

- General
- Service
- Advanced
- Screens
- **Themes**
- Media
- Projectors
- Remote Interfa...
- Songs
- Bibles
- Presentations
- Images
- Custom Slides
- Alerts
- PlanningCenter

Global Theme

Default

The Lord said to Noah:
There's gonna be a floody, floody
The Lord said to Noah:
There's gonna be a floody, floody
Get those children out of the muddy, muddy
Children of the Lord

Arky Arky
Words: John Doe
© Public Domain

Universal Settings

☐ Transition between service items

☐ Reload live theme when changed

Theme Level

◉ Song Level — Use the theme from each song in the database. If a song doesn't have a theme associated with it, then use the service's theme. If the service doesn't have a theme, then use the global theme.

◯ Service Level — Use the theme from the service, overriding any of the individual songs' themes. If the service doesn't have a theme, then use the global theme.

◯ Global Level — Use the global theme, overriding any themes associated with either the service or the songs.
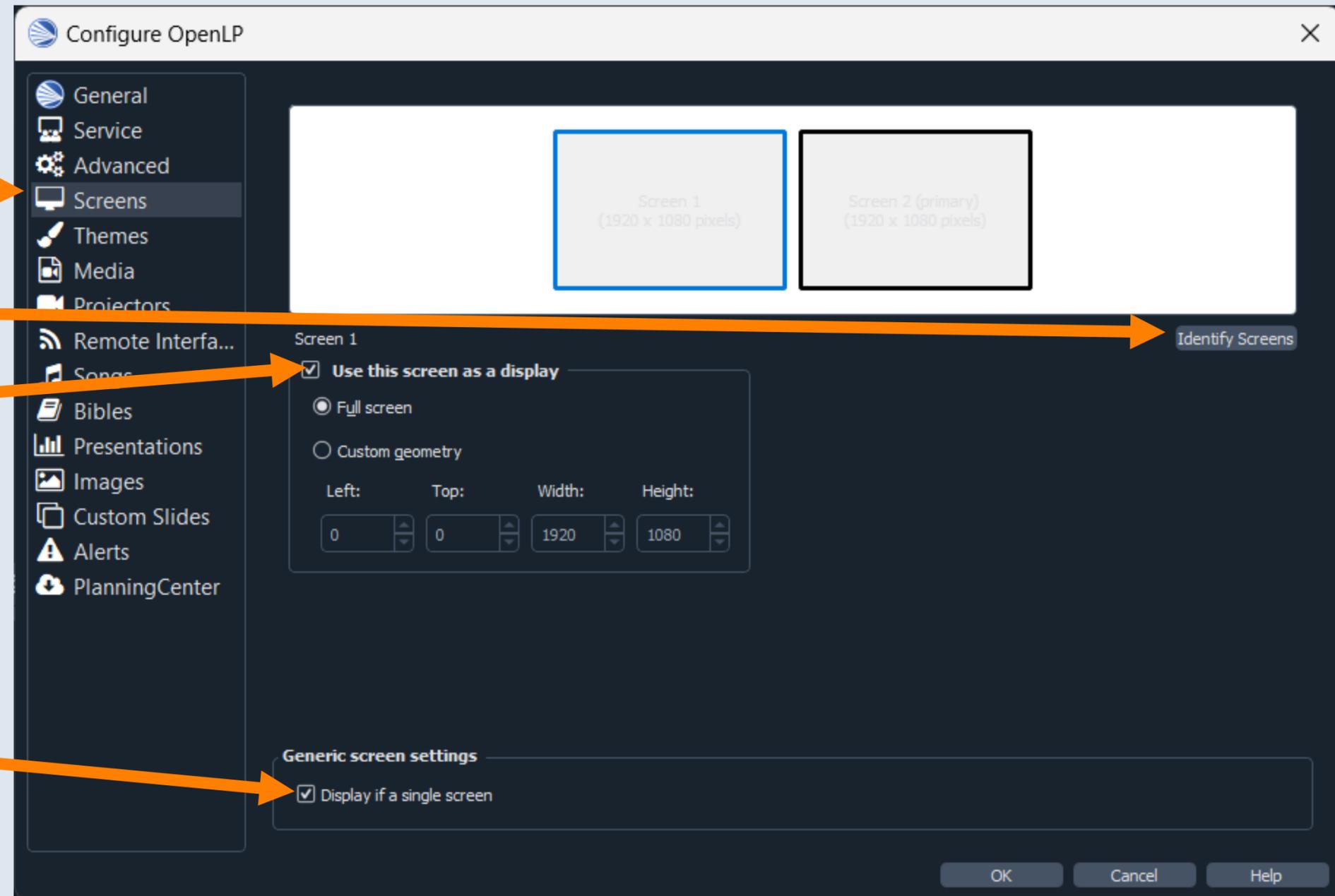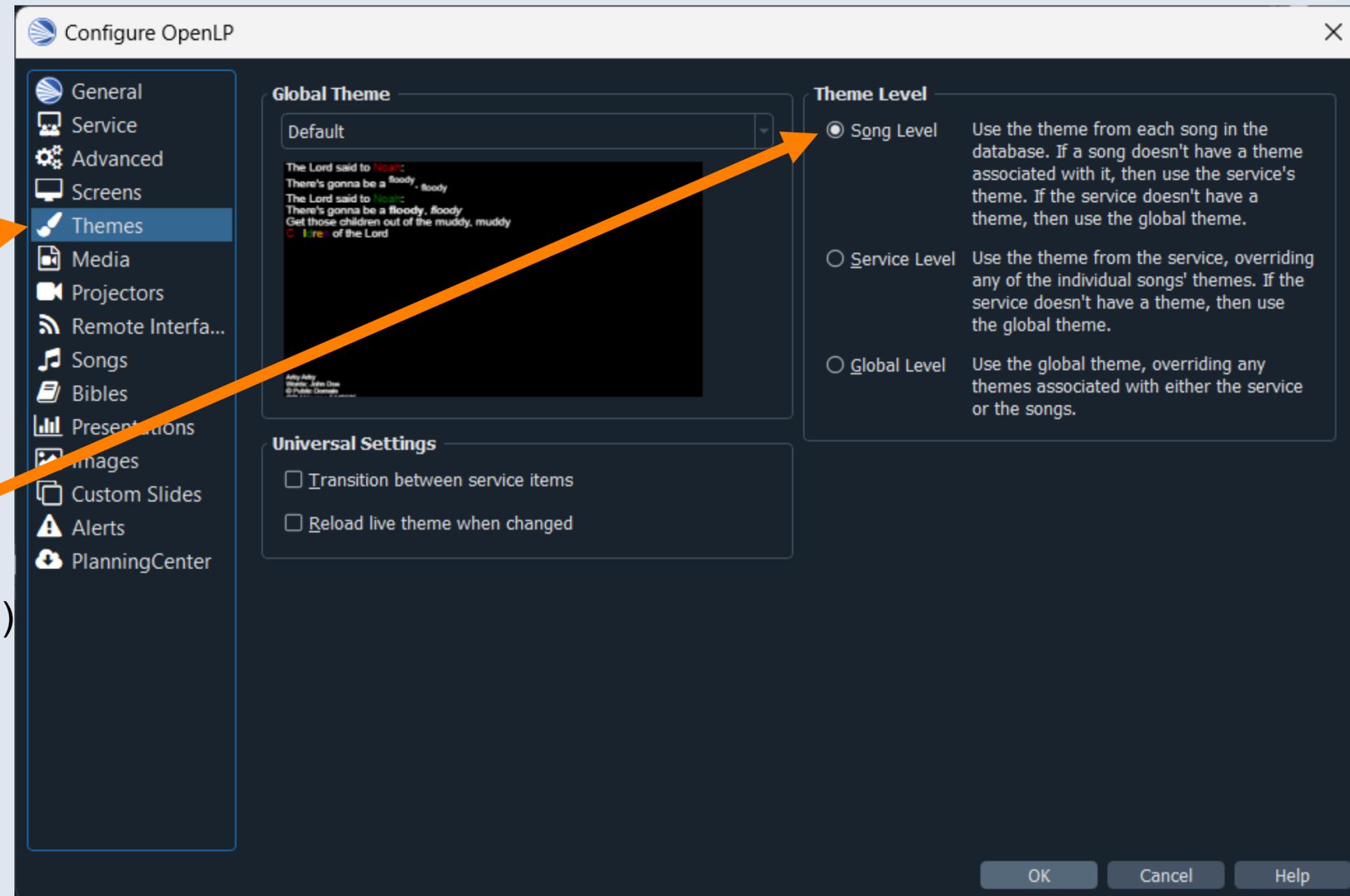
OK   Cancel   Help

Checkout for OpenLP <u>Media</u>

<u>Left-Click</u> "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

<u>Left-Click</u> "Media"
Suggested first time settings are shown for:

    (1) **Live Media**

    (2) **VLC (requires restart)**

        NOTE
    VLC controls for images and videos
    is now built-in to OpenLP

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Live Media
☐ Start Live items automatically

VLC (requires restart)
Extra arguments: [   ]

OK   Cancel   Help
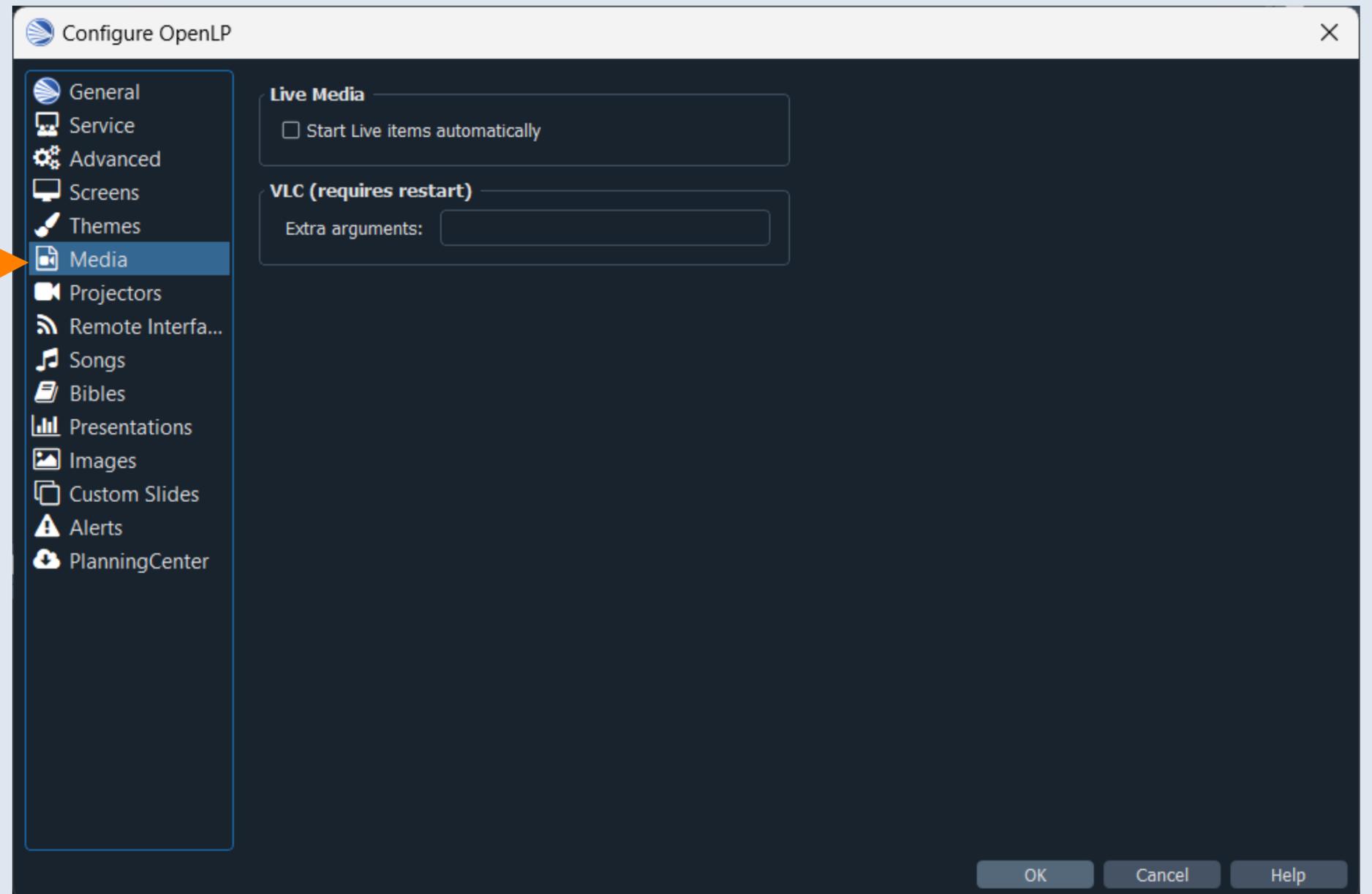
Checkout for OpenLP <u>Projectors</u>

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Projectors"
Suggested first time settings are shown for:

    (1) **Communication Options**

Checkout for OpenLP Remote Interface

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Remote Interface"
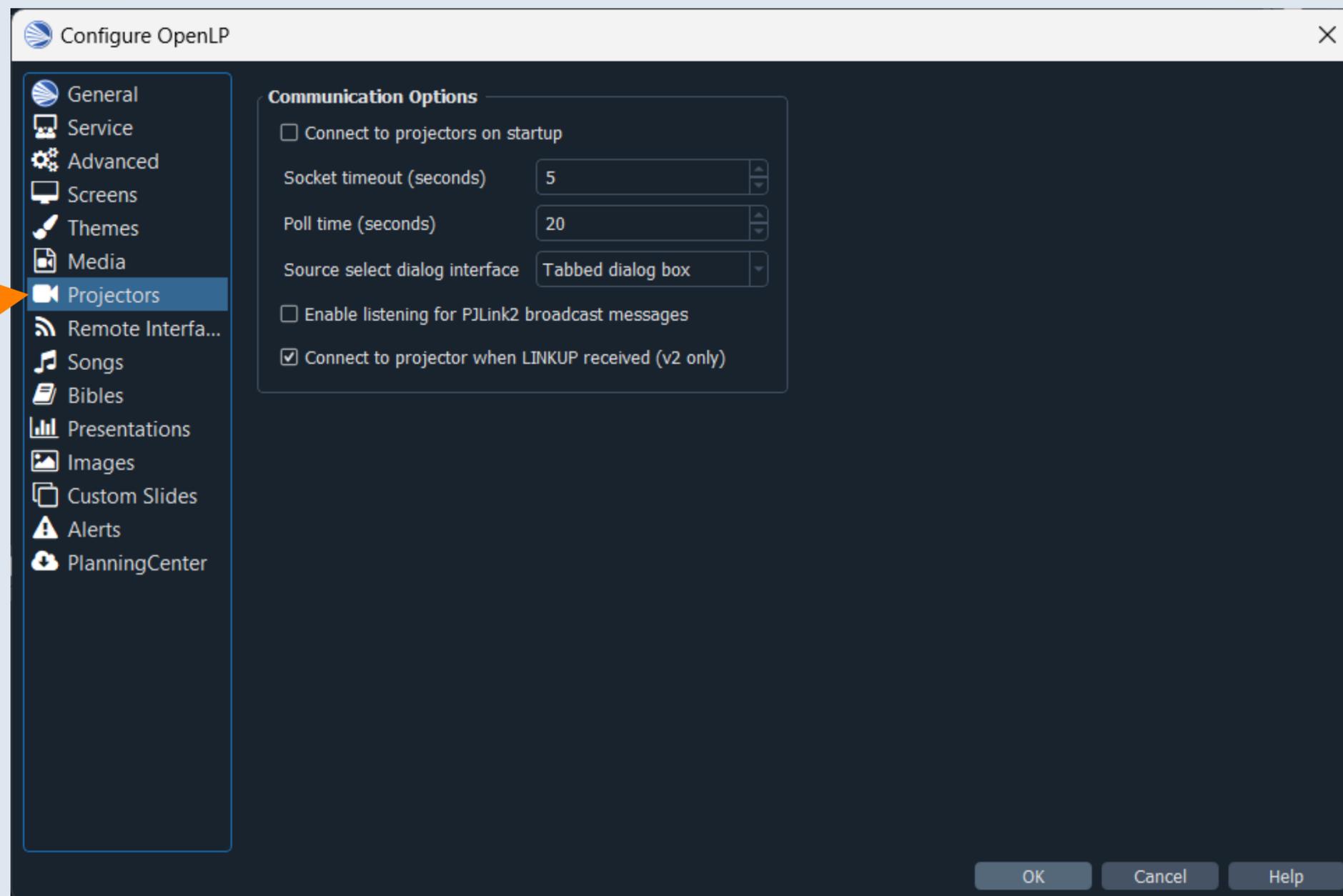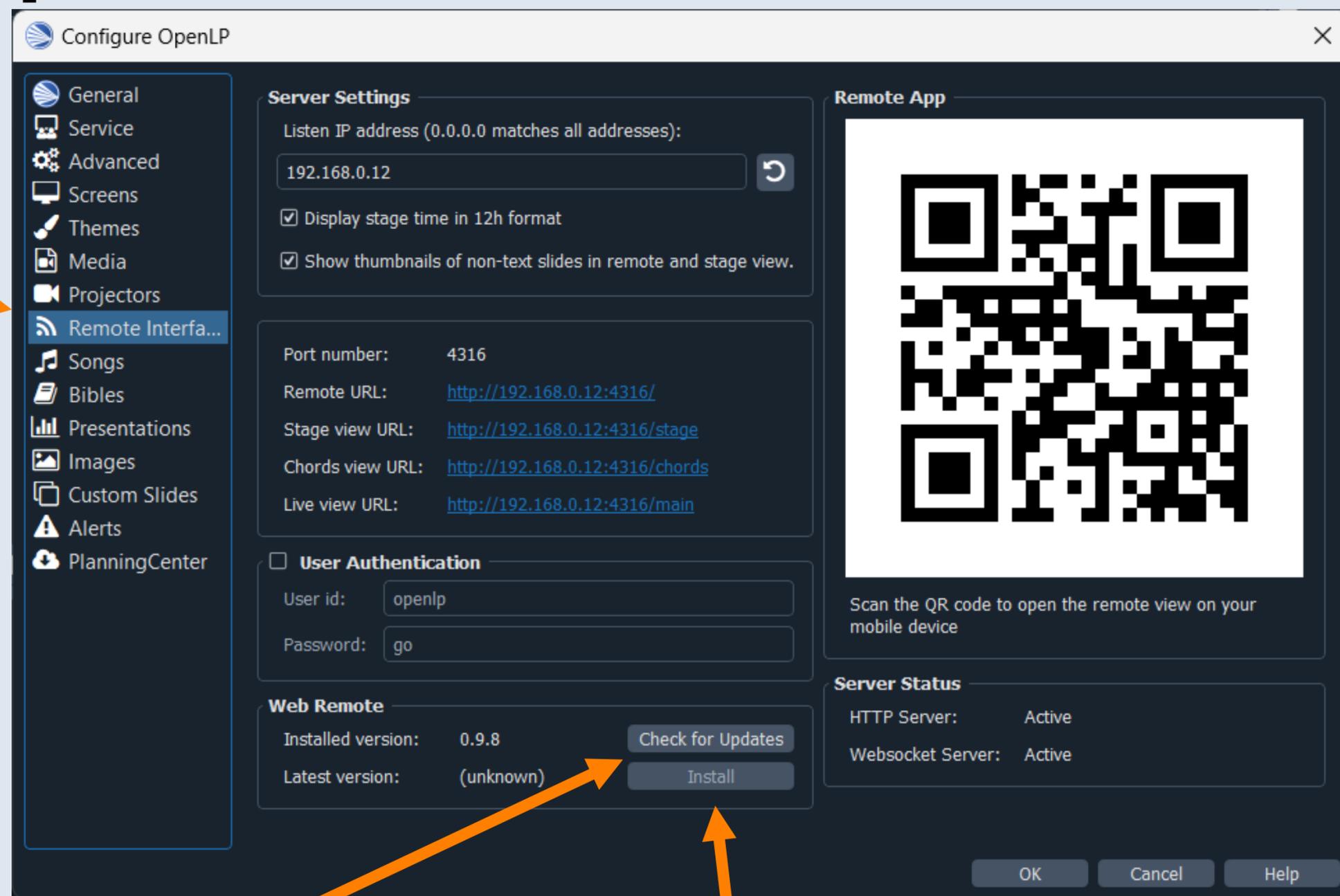Suggested first time settings are shown for:

(1) **Server Settings** (note: my wireless LAN server IP was 192.168.0.13)

(2) **User Authentication** (private OpenLP LAN can be set for user signin)

(3) **Web Remote** (click "Check for Updates" to ensure latest version)

(4) **Remote App** (Remote iPhone or Android must be on wireless OpenLP Wireless LAN before scanning QDR)

(5) **Server Status** (OpenLP currently uses Wireless LAN http - without socket layers)

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Server Settings

Listen IP address (0.0.0.0 matches all addresses):

192.168.0.12

☑ Display stage time in 12h format

☑ Show thumbnails of non-text slides in remote and stage view.

Port number:	4316
Remote URL:	http://192.168.0.12:4316/
Stage view URL:	http://192.168.0.12:4316/stage
Chords view URL:	http://192.168.0.12:4316/chords
Live view URL:	http://192.168.0.12:4316/main

☐ **User Authentication**

User id: openlp

Password: go

Web Remote

Installed version:	0.9.8	Check for Updates
Latest version:	(unknown)	Install

Remote App

Scan the QR code to open the remote view on your mobile device

Server Status

HTTP Server:	Active
Websocket Server:	Active

OK   Cancel   Help

(6) Click "Check for Updates" button. If a newer version is available, then it will download automatically. If so, click "Install" button to install update.
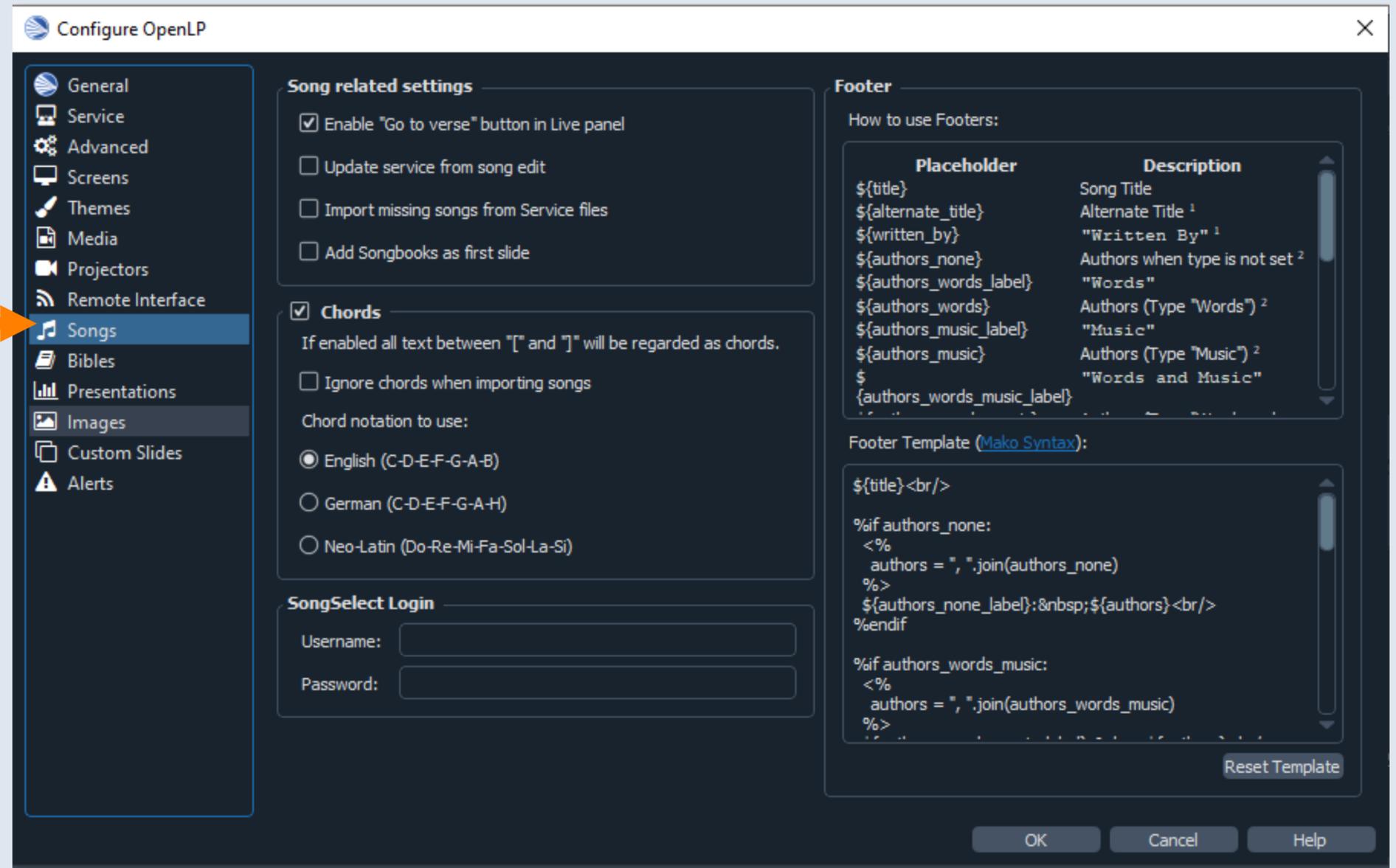
Checkout for OpenLP <u>Songs</u>

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Songs"
Suggested first time settings are shown for:

(1) **Song related settings**

(2) **Chords**

(3) **SongSelect Login** (for automated
CCLI login on File, Import, CCLI)

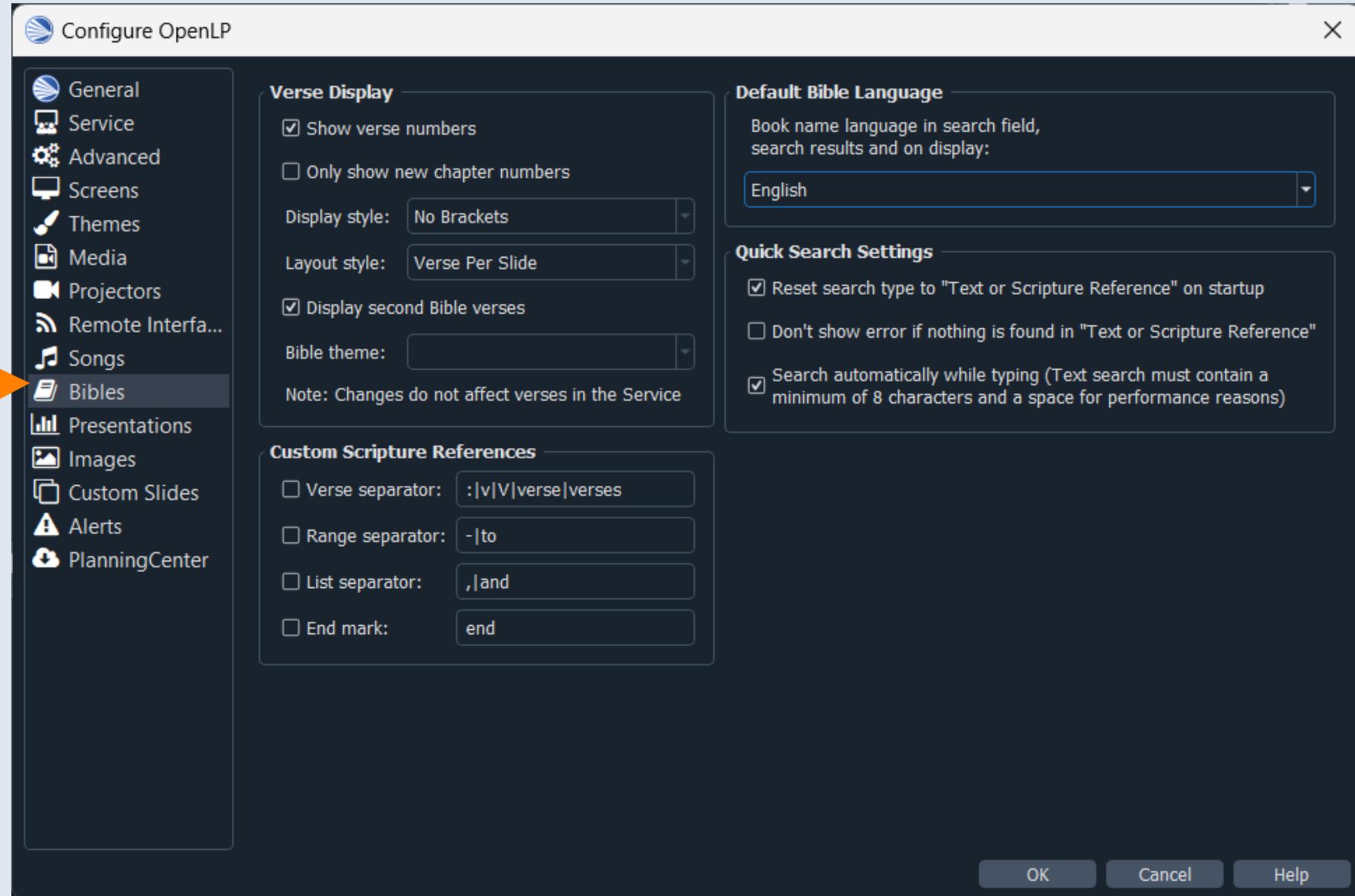(4) **Footer** (suggest- do not change if you
don't know what you are doing)

Checkout for OpenLP <u>Bibles</u>

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Bibles"
Suggested, first time settings are shown for:

    (1) **Verse Display**

    (2) **Custom Scripture References**

    (3) **Default Bible Language**

    (4) **Quick Search Settings**

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Verse Display

☑ Show verse numbers

☐ Only show new chapter numbers

Display style: No Brackets

Layout style: Verse Per Slide

☑ Display second Bible verses

Bible theme:

Note: Changes do not affect verses in the Service

Custom Scripture References

☐ Verse separator: :|v|V|verse|verses

☐ Range separator: -|to

☐ List separator: ,|and

☐ End mark: end

Default Bible Language

Book name language in search field,
search results and on display:

English

Quick Search Settings

☑ Reset search type to "Text or Scripture Reference" on startup

☐ Don't show error if nothing is found in "Text or Scripture Reference"

☑ Search automatically while typing (Text search must contain a minimum of 8 characters and a space for performance reasons)
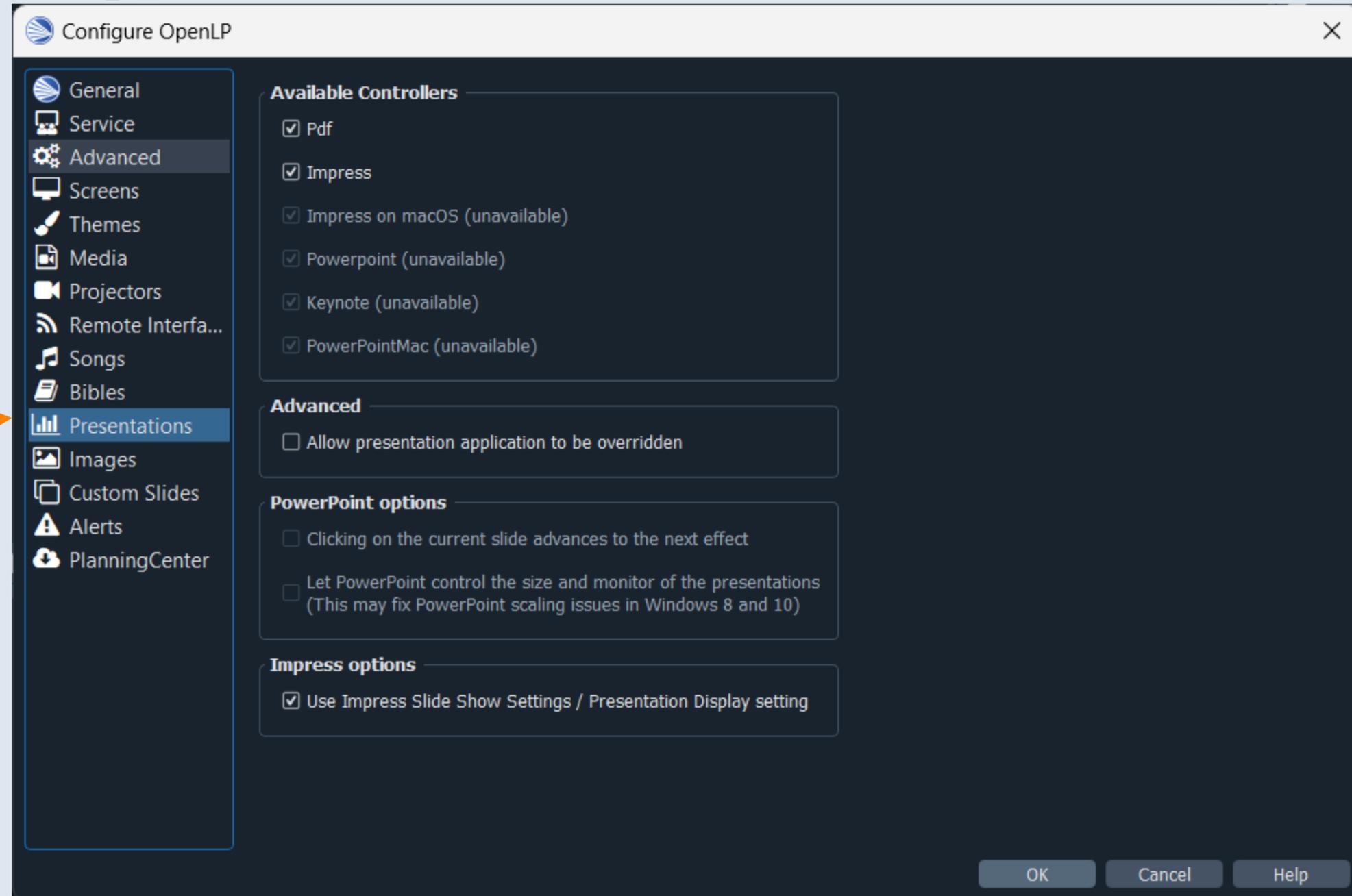
OK   Cancel   Help

Checkout for OpenLP <u>Presentations</u>

<u>Left-Click</u> "Settings, Configure OpenLP…"
to open the "Configure OpenLP" window.

<u>Left-Click</u> "Presentations"
Suggested first time settings are shown for:

    (1) **Available Controllers**

    (2) **Advanced**

    (3) **PowerPoint options**

    (4) **Impress options**
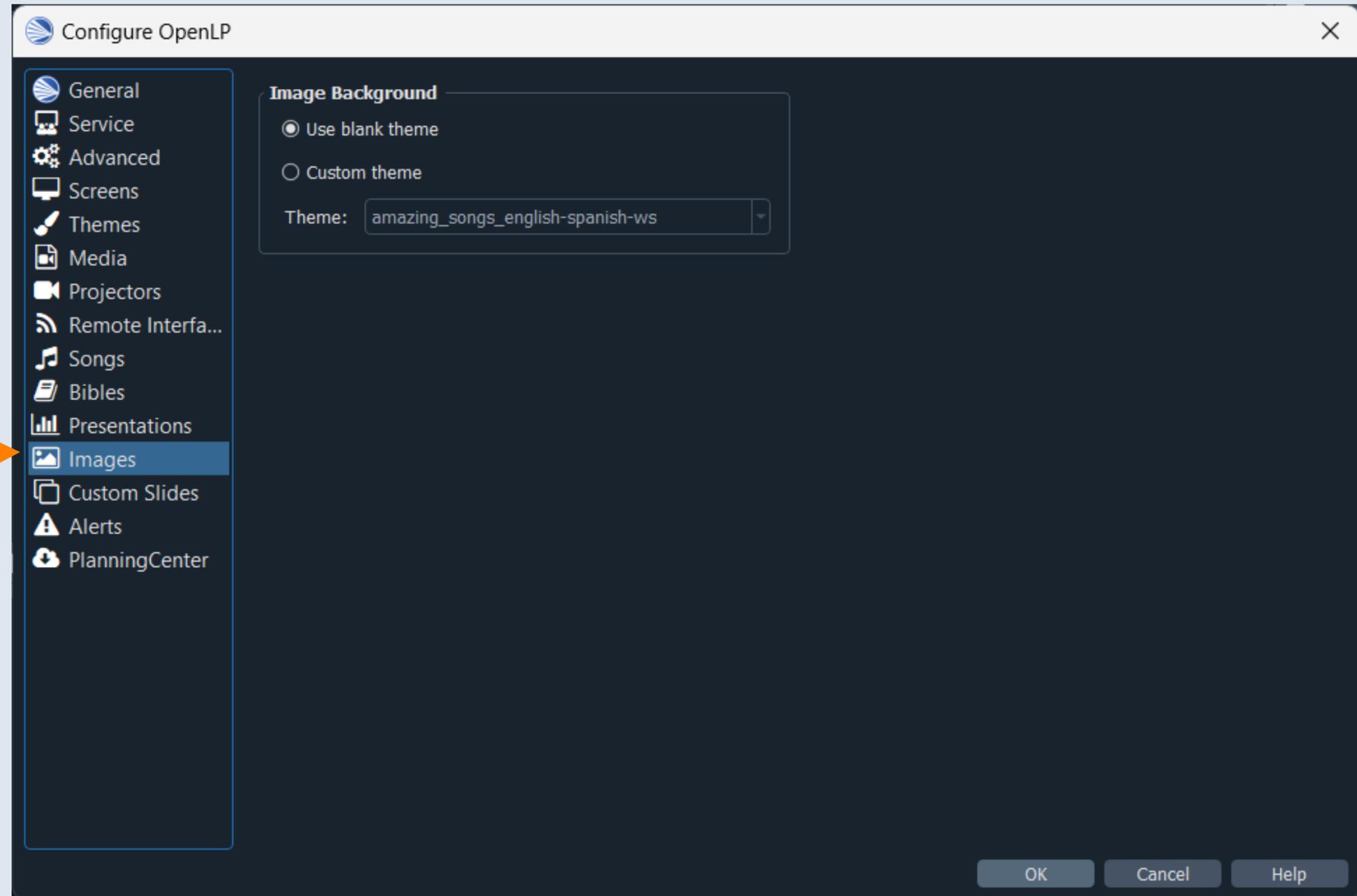
Checkout for OpenLP Images

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Images"
Suggested first time setting are shown for:

(1) **Image Background**

Checkout for OpenLP Custom Slides

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Custom Slides"
Suggested first time settings are shown for:

    (1) **Custom Display**

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Custom Display
☑ Display footer
☐ Import missing custom slides from service files

OK   Cancel   Help

Checkout for OpenLP Alerts

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "Alerts"
Suggested first time settings shown for:

   (1) **Font Settings**

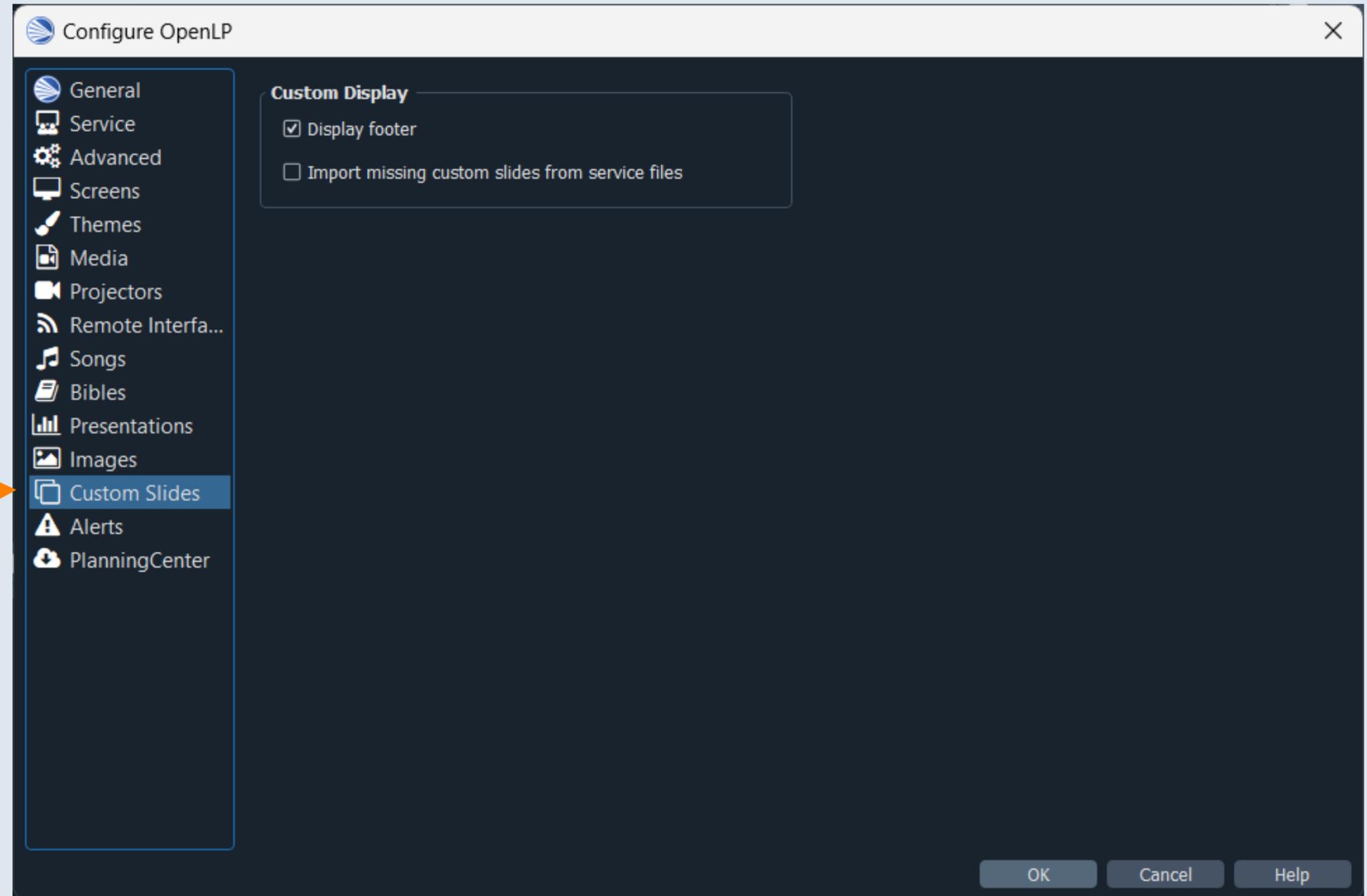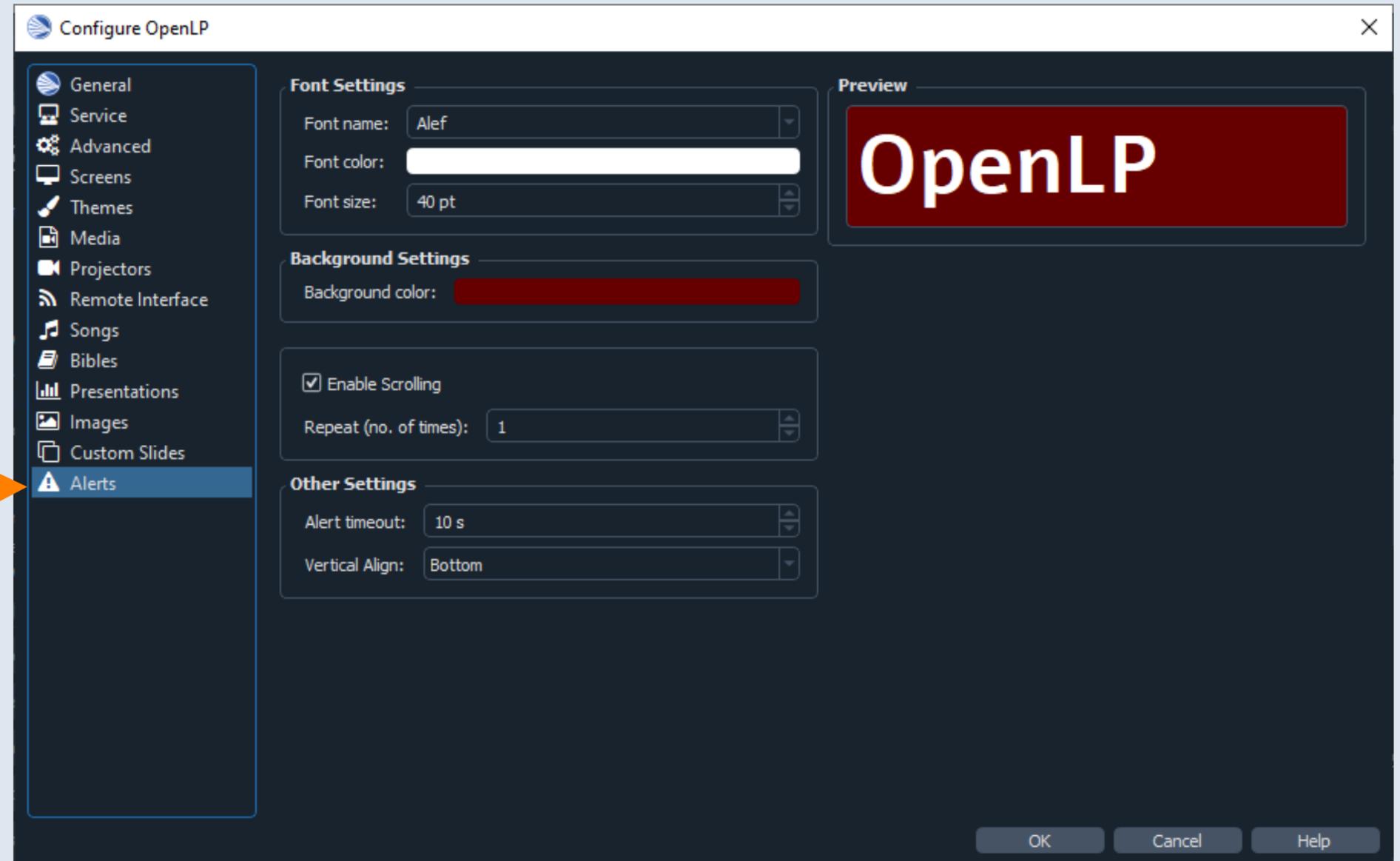   (2) **Background Settings**

   (3) **Other Settings**

Checkout for OpenLP PlanningCenter

Left-Click "Settings, Configure OpenLP..."
to open the "Configure OpenLP" window.

Left-Click "PlanningCenter"
Ensure the following settings are as shown for:

(1) **Authentication Settings**

Read more about the OpenLP Church
Management Software for churches to
share everything needed for fast, flexible
and easy to use new features and terms at:
https://www.planningcenter.com/terms

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- **PlanningCenter**

Authentication Settings

Note: An Internet connection and a Planning Center Online Account are required in order to import plans from Planning Center Online.

Enter your **Planning Center Online** *Personal Access Token* details in the text boxes below. Personal Access Tokens are created by doing the following:

1. Login to your Planning Center Online account at
   https://api.planningcenteronline.com/oauth/applications
2. Click the "New Personal Access Token" button at the bottom of the screen.
3. Enter a description of your use case (eg. "OpenLP Integration")
4. Copy and paste the provided Application ID and Secret values below.

Application ID: [   ]

Secret: [   ]

[Test Credentials]

[OK]   [Cancel]   [Help]